

Short in Project Management

Project Management has emerged in the business world as one of the most popular career fields in the twenty-first century. It encompasses and touches every facet and business unit of the organization from human resources to finance and information technology. Having a project management knowledge enables individuals to easily switch careers. The project management framework cuts across all disciplines while the tools and techniques required managing projects remain the same. Some of these tools and techniques may need to be adapted based on the nature of the project and the industry. This programme is intended to provide students with the framework for understanding the dynamics of project management and covers all the essential elements and processes in project management.

This course will take participants through the remaining three stages: planning, execution, and termination.

What Will Students Learn?

- ✓ Identify your project's tasks and resources
- ✓ Order tasks using the Work Breakdown Structure
- ✓ Schedule tasks effectively
- ✓ Use basic planning tools such as a Gantt chart, PERT diagram, and network diagram
- ✓ Prepare a project budget
- ✓ Modify the project budget and schedule to meet targets
- ✓ Identify and manage risks
- ✓ Prepare a final project plan
- ✓ Execute and terminate a project
- ✓ Develop and manage a change control process

Modules

- ✓ Global Business strategy
- ✓ Business Communication
- ✓ Research Skills
- ✓ Project Management : Fundamental
- ✓ Project Management : Basic
- ✓ Project Management : Intermediate
- ✓ Project Management : Advance
- ✓ Project Management : All you need to know
- ✓ Risk Management
- ✓ Purchasing and Procurement
- ✓ QuickBooks –fundamental
- ✓ QuickBooks-Intermediate
- ✓ Time Management

What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ certificate of completion

Pre-Registration Information

Yes! I would like to attend **Intermediate Project Management!** Sign me up for the following session: January 2019
310 OAK Avenue, NBS Building 3rd Floor Randburg.

Period : **6 Months**

- All Training are from 9:00 a.m. until 2:30 p.m.
- Cost: **R 8000** per person or Deposit R 2500 and R 1100 for 5 months
- **Cornerstone Accreditation: SETA: 12255** and **BANKSETA: Bank-Corne180502.**

Banking Details

- **Bank Account** : Cornerstone Supreme
- **Bank** : FNB
- **Account N°** :62653109283
- **Reference** : use your name as a reference



Tel: 011 038 6630/ 011 0386367
stephane@cornerstonehr.co.za
www.cornerstonehr.co.za