

Short Course in Financial Management

For managers in today's business world, it's essential to have a working knowledge of finance. We all play a role in our organization's financial health, whether we realize it or not. If you don't have training or a background in finance, you may be at a disadvantage as you sit around the management table. Understanding the cycle of finance will help you figure out where you fit into your company's financial structure, and how to keep your department out of the red. This training will help you prepare budgets and make decisions with confidence.

What Will Students Learn?

- ✓ Define basic financial terminology
- ✓ Prepare a budget of any type or size
- ✓ Get your budget approved
- ✓ Perform basic ratio analysis
- ✓ Make better financial decisions

Modules

- ✓ Global Business Strategy
- ✓ Business Communication
- ✓ Balance Score Card
- ✓ Risk Management
- ✓ QuickBooks-Foundation
- ✓ QuickBooks-intermediate
- ✓ Finance
- ✓ Knowledge Management

What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ Certificate of completion

Pre-Registration Information

Yes! I would like to attend **Budgets and Managing Money!** Sign me up for the following session: January 2019

310 OAK Avenue, NBS Building 3rd Floor Randburg.

Period : **6 Months**

- All Training are from 9:00 a.m. until 2:30 p.m.
- Cost: **R 8000** per person or Deposit R 2500 and R 1100 for 5 months
- **Cornerstone Accreditation: SETA: 12255 and BANKSETA: Bank-Corne180502.**

Banking Details

- **Bank Account** : Cornerstone Supreme
- **Bank** : FNB
- **Account N°** :62653109283
- **Reference** : use your name as a reference



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