

Public Speaking Presentation Survival School

A great presenter has two notable qualities: appropriate skills and personal confidence. Confidence comes from knowing what you want to say and being comfortable with your communication skills. In this course, you will master the skills that will make you a better speaker and presenter.

What Will Students Learn?

- ✓ Establish rapport with your audience
- ✓ Learn techniques to reduce nervousness and fear
- ✓ Understand your strengths as a presenter and how to appeal to different types of people
- ✓ Recognize how visual aids can create impact and attention
- ✓ Develop techniques to create a professional presence
- ✓ Learn some different ways to prepare and organize information
- ✓ Prepare, practice, and deliver a short presentation

What Topics are Covered?

- ✓ Communication skills
- ✓ Personality types
- ✓ Positive self-talk, rapport, and body language
- ✓ Maximizing meetings
- ✓ Managing sticky situations
- ✓ Overcoming nervousness
- ✓ The five S's
- ✓ Writing and planning a presentation
- ✓ Audience profile
- ✓ Your speaking voice
- ✓ Add punch to your presentation

What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ certificate of completion

Pre-Registration Information

Yes! I would like to attend **Presentation Survival School!**

Sign me up for the following session:

- 310 Oak Avenue, NBS Building 3rd floor Randburg.
- Accreditation : SETA : 12255
Bankseta : Bank-Corne180502

- All Training are from 9:00 a.m. until 3:30 p.m.
- Cost: Per person. Kindly contact the call centre
- Timeframe : 1-2 days



www.cornerstonehr.co.za

Address: 310 Oak Avenue, NBS Building 3rd Floor Randburg. Tel: 011 038 6367/ 011 038 6630
www.cornerstonehr.co.za Email: stephane@cornerstonehr.co.za

Banking Details

Account Name : Cornerstone Supreme
Account Number : 62653109283
Bank : FNB
Branch Code : 620