

# Developing Your Executive Presence

Some people immediately command attention and respect when they walk into a room. Do you have that kind of presence? If not, is it something that you would like to develop? This course will help you do just that by building your credibility, improving your personal appearance, honing your networking skills, and enhancing your ability to communicate effectively. You will also receive an introduction to core leadership skills.

## What Will Students Learn?

- ✓ Identify the elements of a strong executive presence
- ✓ Build trust and credibility with others
- ✓ Communicate effectively using verbal and non-verbal techniques
- ✓ Create a strong, positive first impression and maintain that impression as you build a relationship with others
- ✓ Develop key leadership skills, including techniques for coaching, motivating, and delivering feedback

## What Topics are Covered?

- ✓ Managing Your First Impression
- ✓ Interpersonal Communication Skills
- ✓ Speaking with Impact
- ✓ Maintaining Your Impression
- ✓ Three Leadership Skills to Start Mastering Right Now

## What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ certificate of completion

## Pre-Registration Information

Yes! I would like to attend **Developing Your Executive Presence!** Sign me up for the following session:

- 310 Oak Avenue, NBS Building 3<sup>rd</sup> floor Randburg. 3<sup>RD</sup> September 2018
- Accreditation : SETA : 12255  
Bankseta : Bank-Corne180502

- All Training are from 9:00 a.m. until 3:30 p.m.
- Cost: Per person. Kindly contact the call centre
- Timeframe : 1 day



[www.cornerstonehr.co.za](http://www.cornerstonehr.co.za)

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### **Banking Details**

**Account Name** : Cornerstone Supreme  
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