

# Employee Recognition: Appreciating Your Workforce

Everyone likes to be recognized for a job well done. Some people like more recognition than others, but it's all important on some level. It can be doubly important in the workplace, as it keeps employees happy and therefore results in a strong business that serves customers well and keeps the bottom line strong. Employee recognition can be a simple, but effective, tool. This course looks at the value of recognizing employees and how to carry it out in the workplace, both formally and informally.

## What Will Students Learn?

- ✓ Define who employees are
- ✓ State why employees should be recognized
- ✓ Develop a program for employee recognition
- ✓ Implement and measure an employee recognition program

## What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes

## What Topics are Covered?

- ✓ Who are your Employees
  - ✓ Why do it?
  - ✓ Appreciation
  - ✓ Laying the Groundwork
  - ✓ The Nuts and Bolts
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- ✓ Specialized manual and course materials
  - ✓ certificate of completion

## Pre-Registration Information

Yes! I would like to attend **Employee Recognition: Appreciating Your Workforce!** Sign me up for the following session:

- 310 Oak Avenue, NBS Building 3<sup>rd</sup> floor Randburg.
- Accreditation : SETA : 12255  
Bankseta : Bank-Corne180502

- All Training are from 9:00 a.m. until 3:30 p.m.
- Cost: Per person. Kindly contact the call centre
- Timeframe : 1-2 days



[www.cornerstonehr.co.za](http://www.cornerstonehr.co.za)

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[www.cornerstonehr.co.za](http://www.cornerstonehr.co.za) Email: [stephane@cornerstonehr.co.za](mailto:stephane@cornerstonehr.co.za)

### Banking Details

**Account Name** : Cornerstone Supreme  
**Account Number** : 62653109283  
**Bank** : FNB  
**Branch Code** : 620